



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



**OFFICE OF THE PRESIDENT**

## **NOTICE TO PROCEED**

**DRPV TRADING**  
Lucban, Quezon

Sir/Madam,

The attached **Purchase Order No. 2025-06-0500** are already approved so **NOTICE** is given **DRPV TRADING** for the purchase of **supplies and materials for Research Project "Improvement of SLSU's Hybrid Workplace Environment requested by R. Danganan - RESEARCH CIT with PR No. 2025-05-1528.** Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

**FREDERICK T. VILLA, DT**  
University President

**JUL 28 2025**

I acknowledge receipt of this Notice on : \_\_\_\_\_

Name of the Representative of the of the Bidder: **DRPV TRADING**

Authorized Signature: \_\_\_\_\_

*Repeating*